

**CONTRA COSTA COLLEGE
BUDGET COMMITTEE MEETING
Wednesday, November 17, 2021**

2:00 p.m. – 4:00 p.m.

ZOOM: <https://4cd.zoom.us/j/94225692456>

Committee Members

Dr. Tia Robinson-Cooper, chair *
Jason Berner, manager
Mayra Padilla, manager (non-voting)
Brian Williams, classified
vacant, student
Jacqueline Oré, note taker

Joel Nickelson-Shanks, manager
Sara Marcellino, manager (non-voting)
Michael Zephyr, classified
Sue VanHattum, faculty

Nick Dimitri, manager (non-voting)
Gabriela Segade, faculty
Andrew Kuo, faculty
Claudio Lopez, student*

* - absent

Guests: Jason Cifra

Meeting Minutes

Called to order at 2:00 p.m.

Topic	Outcome/Decisions	Action Items
I. Approval of current agenda	Jason Cifra suggested to table an Information and Discussion Item C, the Review of Charge Taskforce for December 15 th meeting. Committee unanimously approved agenda.	
II. Approval of previous meeting minutes	Jason Berner motioned to approve the minutes from September 2021, Gabriela Segade seconded, and the committee unanimously approved.	

III. Public Comment	None.	
IV. Action Items	None.	
V. Information / Discussion Items A. Budget Summary	<p>Nick Dimitri shared a budget summary spreadsheet with the committee.</p> <p>General Fund starting budget carry over balance of \$1.5 million transferred fund balance for enrollment campaign.</p> <p>Local revenue estimated based from prior years to \$773,000 (e.g. ELC, facility rentals, art, etc.)</p> <p>98% of the general fund expenses are in salaries and benefits are 98% of total budget which is \$29.3 million. \$30 million is the estimated total of the general fund budget for FY2021-2022</p> <p>This budget analysis is not including the 5.07% increase to staff and faculty for negotiated salary increase retro to beginning of the fiscal year. It does include the COLA increase from the state for Classified.</p> <p>The SCFF (student centered funding formula) gap in revenue estimated to be in the negative \$6 - \$8 million.</p> <p>https://www.4cd.edu/business/budgetreports/2021-2022/2021-22%20Adoption%20Budget.pdf</p>	Updated HEERF report will be shared in next meeting.
B. HEERF Summary Update	Nick Dimitri shared a summary spreadsheet for HEERF revenue and expenses.	Updated HEERF report will be shared in next meeting.

	<p>HEERF I, II, and III combined revenue of \$12.4 million. \$5.9 million spent as of September 30th, which HEERF I is all spent and HEERF II and II still has some funding allocated.</p> <p>There is a Districtwide effort to pay student debt for Spring 2021 and Summer 2021 semesters, this may also include Fall 2021. This estimation is not included in the analysis.</p> <p>\$1.7 million was recovered in lost revenue from HEERF funds.</p> <p>Deadline to spend HEERF III is March or June 2022. There is a request for an extension for spending.</p>	
<p>VI. Adjournment</p>	<p>Jason motioned to adjourn the meeting at 2:42 p.m., Sue seconded, and the committee unanimously approved.</p> <p>Next meeting Wednesday, December 15, 2021 at 2:00 p.m.</p>	